

WELCOME

TO



4TH PEMBROKE (LAMPHEY)

SCOUT GROUP

4th Pembroke Lamphey Scout Group

Dear Parents,

Welcome to 4th Pembroke (Lamphey) Scout Group. We hope that your child/children will enjoy their time with us, this also means that the whole family are now members of our Group. As part of the investing of your child we have produced this welcome pack for you. It has all the information you need to know about us

The Group has been in operation for many years during which time a large number of children (and Leaders) have been members. We have Seven warranted leaders at the moment, but with the ratio of adult to children required for Beavers and Cubs we need more adult help. We ask that you fill out a CRB form and you will be put on a rota to help.

Beavers are aged 6 to 8; Cubs 8 to 10½ and Scouts 10½ to 14. All sections carry out a varied Programme, which generally leads to children earning badges.

All Leaders are volunteers and unpaid. They give up a lot of their time planning meetings, organising events and camps. With regard to this we ask that when you receive letters from Leaders please read them and reply by the date required. It makes life easier for us when planning camps and fundraising events.

Please ask the children if they have letters as we are aware that many do not reach parents!

Please fill in the CRB forms as this is a condition of your child joining the Group. We know many of you have filled in these forms for other organisations but unfortunately the Scout Association does not accept these. Your help will be needed by Sections at sometime for events and outings.

If you have any queries please do not hesitate to talk to any of the Leaders.

Please complete ALL the forms in this pack and return to the Leaders immediately.

Thank You

Betty Parsons	Pat Parkhurst	Tom Pearce	Ruth Edwards
Group Scout Leader	Cub Scout Leader	Scout Leader	Beaver Scout Leader
01646 684369	01834 871260	01646 687150	01646 686105

Forms to be completed are:

- Personal details
- Permission for photos to be taken and printed
- Gift Aid
- CRB (by at least one parent): more forms available if required



TIMES OF MEETINGS

BEAVERS - 6 to 8 year old
Meet on Wednesday 5.00pm to 6.10pm

CUBS: - 8 to 10½ year old
Meet on Wednesday 6.15pm to 7.30pm

SCOUTS: 10½ to 14 year old
Meet on Wednesday 7.45pm to 9.15pm

UNIFORM

BEAVERS Turquoise sweatshirt / T shirt for activities

CUBS: Green sweatshirt
Blue Group sweatshirt/Polo Shirt for activities

SCOUTS:: Green shirts
Blue Group sweatshirt/Polo Shirt for activities
blue or black trousers, shorts or joggers
not multicoloured—to be worn at weekly meetings

All items can be purchased from:

Collins Outfitters in Pembroke Dock
The Sheep Shop in Haverfordwest
online from Scout shops

PARADES—full smart uniform to be worn i.e. school trousers/skirt with uniform top

Ask Leaders for further details

Membership badges are
Presented on Investiture

Group neckerchiefs are
given on Investiture

MEETINGS

Please arrive at least 5 minutes before meetings start as all Sections plan a programme for the allotted time.

Your help is essential as some badge work will need to be done at home
Badges cannot be presented unless all parts are completed

CAMPS

BEAVERS—Have a sleepover when they spend a night in the Hut for less than 24 hours. They can join Cubs for a Family camp (when invited) but must be accompanied by a parent/guardian who has been CRB checked.

CUBS— generally have one summer camp when parental help is required either on camp (parent rota is arranged) transporting equipment, setting up and taking down.

SCOUTS— are following the Dragon Award when they camp at least once a month locally. They also take part in National camps.

All sections take part in activities and events organised in the County

Please note that camp fees must be paid in full in advance

Any problems, please chat to Leaders

PARADES

All members of the Group are expected to attend the following Services during the year. **FULL UNIFORM** must be worn

April - St Georges; Day nearest Sun to the 22nd - in the County
November - Remembrance Sunday at Lamphey Church, 2nd Sun in month
December - Carol Service

Progressive and Group Badges can also be earned

Activity badges are earned
Over the years in the
Movement

Joining in badges are
given for every year they
are a member

GENERAL INFORMATION

INVESTING

After your child has attended for 4 weeks, they can be invested as a member. They will take part in a ceremony saying their promise and be presented with the Group neckerchief and badges

SUBS

£20 PER TERM

Subs can be paid by cheque made payable to: **4th Pembroke Lamphrey Scout Group**

*Subs are used to buy the badges presented to the children during their time in the Group,
Rent for the hire of the hall and towards equipment and other expenses*

HANDBOOKS

There are new handbooks available for sale. These have to be ordered as we don't keep them in stock. Please have a look at them first as they do have details of badges that can be gained during their time in Scouting. Money with orders please.

GIFT AID

As a Charity we can claim repayment of tax under the Gift Aid scheme

You must pay Income Tax at least equal to the tax that

The Charity reclaims on your donations in the approximate tax year

(currently 28p for each £1 you give)

Please fill in the form, and if you have any queries please contact Ian Parkhurst on **01834 871260**

AGM

Held every May. We would like ALL parents to attend

FUNDRAISING

We try and hold various events during the year with our main fund-raiser being catering at the Pembroke Show on the 1st Wednesday in August.

New ideas are more than welcome, just speak to a Leader

BEHAVIOUR

We expect good behaviour at all times. Please remember Leaders give
A lot of their time to organise meetings and camps
Respect is to be shown to all Leaders, adults and other children
We operate an anti bullying policy
We are a uniformed organisation and therefore expect ALL members to
attend in uniform unless told otherwise

PERSONAL DETAILS FORM

Please fill in this form and hand it to the Leader. We need to know the
date of birth of children, contact telephone numbers and if they have any
Medical problems that we need to be aware of.

CRB FORMS

**The Scout Association require a Criminal Record Bureau disclosure form
To be completed by all who will help in a Scout Group**

**We at 4th Pembroke (Lamphey) require at least one parent per family to fill in a
CRB form as part of the investment of their child when joining our Group
Parental help will be required occasionally at weekly meetings and camps**

**(Please note that you *should* have CRB clearance and
Comprehensive insurance to transport other children)**

NOTES

**Letters are frequently sent home. These generally give
Information about future events, camps etc., and often need a reply
PLEASE complete and return by the date required.
Leaders get very frustrated when no replies are returned.**

**Parents MUST come in and collect their children from meetings please. It gives an
Opportunity for Leaders to chat to you about special events or any problems
(we are aware that letters frequently do not get delivered)**

**If your child decides that he/she no longer wishes to be a member of the
Scout Group would you please let us know.**

DATA PROTECTION ACT

Dear Parents,

MEMBERSHIP RECORDS

The Scout Association in the United Kingdom is a membership organisation. To enable it to operate—and to communicate with its Members—it is necessary to maintain records about them.

This will include details of name; address; date of birth; contact telephone numbers. We will also be keeping details of your son's or daughter's progress through Scouting (e.g. badges gained). Information held in our Scout Group may be shared from time to time within Scouting including the national Headquarters of the Scout Association.

New legislation came into force in March 2000 that covers the protection and processing of personal data. Adults and young people have the same rights under the Data Protection Act 1998. The Act covers paper-based (as well as computer-based) information.

Certain information is classed by the law as 'Sensitive Personal Data'. In a Scouting context this may include information about your son or daughter.

Health (to ensure that we are prepared for medical emergencies it is important that we hold relevant information).

Disabilities (to ensure a safe integration of you son's or daughter's participation in Activities, details of any disabilities need to be known).

To hold this 'Sensitive Personal data' we will need your explicit consent. This can be given by completing the attached form.

All of the information will be used only in connection with your son's or daughter's membership of the Scout Movement in the United Kingdom. This will include membership management and Communications.

None of the information provided will be passed to any third parties outside the Scout Movement without your consent. You can give your consent by completing the question on the form.

If you have any questions please do not hesitate to contact me.

Yours sincerely

Betty Parsons
Group Scout Leader
4th Pembroke (Lamphey) Scout Group

4TH PEMBROKE (LAMPHEY) SCOUT GROUP

PERSONAL DETAIL FORM

(Please print)

NAME: _____

DATE OF BIRTH: _____

ADDRESS: _____

POST CODE: _____

TEL. NO: _____

MOBILE NO _____

E-MAIL ADDRESS _____

ANY SPECIAL NEEDS—MEDICAL, DIET, OTHER _____

SCHOOL: _____

DOCTORS NAME AND ADDRESS _____

MEDICAL NUMBER _____

PARENTS / GUARDIANS NAMES: _____

YOUR INTERESTS OR HOBBIES _____

I WILL FILL IN CRB FORM:

YES / NO

I WILL FILL IN GIFT AID FORM:

YES / NO

(Signature)

DATA PROTECTION ACT

CHILDS NAME: _____

1. I accept that the Scout Group will be keeping information about my son's or daughter's Membership the Scout Movement. I understand it will only be used for Scouting purposes.
2. I give explicit consent for the holding of information of my son's or daughter's: **Health, Disabilities** for Scouting purposes
3. I give / do not give consent to the disclosure of any information held to third parties associated with the Scouting Association in order to offer products and services which may be of interest

Signed: _____ Parent/Guardian

Date: _____:



GIFT AID DECLARATION

4TH PEMBROKE (LAMPHEY) SCOUT GROUP

Title:..... **Forename(s):**.....

Surname:

Address:

.....

**I would like the Scout Group to treat all payments I make on or after
6th April 2005 in respect of the member subscription for the Group
As Gift Aid Donations**

Signed:

Dated:

Notes:

1. You must pay an amount of income tax or capital gains tax at least equal to the tax we reclaim on the payments (currently 28p for every £1 you give).
2. You can cancel this declaration at any time by notifying the Scout Group
3. Please notify the Scout Group if you change your name or address

4TH PEMBROKE (LAMPHEY) SCOUT GROUP

POLO / SWEATSHIRT ORDER FORM

POLO & SWEATSHIRT - NAVY BLUE WITH WHITE ISIGNIA

POLO SHIRT: £8. 25
SWEATSHIRT £8. 85

THESE CAN BE WORN AS UNIFORM—UNLESS ON SPECIAL OCCASIONS

NAME: _____

CHEST SIZE; _____

AGE: _____

AMOUNT ENCLOSED:: _____

SIGNED: _____ PARENT / GUARDIAN

4TH PEMBROKE (LAMPHEY) SCOUT GROUP

PHOTOGRAPHS

According to child protection guidelines we need your permission to take photos of your child

Please read and complete this form and return to Leaders.

NAME OF CHILD: _____

I GIVE / I DO NOT GIVE permission for Leaders or parents to take photographs of my child At meetings during Scouting Activities

I GIVE / I DO NOT GIVE permission for photographs to be put in the local paper.

No Identities Will Be Revealed

Signed: _____ **PARENT / GUARDIAN**

Date: _____

TELEPHONE NUMBERS

GROUP SCOUT LEADER - RIKKI
MRS BETTY PARSONS 01646 684369

BEAVER LEADERS -

OWL	MRS ANNE MORTENSON	01646 681019
BSL	MRS RUTH EDWARDS	01646 686105

CUB SCOUT LEADERS -

AKELA	MRS PAT PARKHURST	01834 871260
BAGHEERA	MRS LUCY TALLIS	01646 682576

SCOUT LEADER -

SKIP	MR. TOM PEARCE	01646 687150
ASL	MRS ALISON JONES	01646 685016

CHAIRMAN

MR IAN PARKHURST - 01834 871260



WE HOPE YOUR CHILD/CHILDREN ENJOY THEIR TIME WITH THE

4TH PEMBROKE (LAMPHEY) SCOUT GROUP